

**ADA Advisory Council
Meeting Minutes
November 3, 2010**

This meeting of the Jackson ADA Advisory Council was held at the Hood Building on President Street. Present at today's meeting were members: Lee Cole, Chairperson; Sam Gleese, City ADA Coordinator; Robert Joseph, Jason Bunch, Namon Hulitt, Christy Dunaway and Dr. Scott Crawford. Guests were: Dewone Banks, Kay Hardage and Margrit Garner. Ex-officio members representing the City today were: Corinne Fox, Planning and Development; Azande Williams, Legal Department; and Louis Armstrong, Human & Cultural Services.

- I. Lee called the meeting to order at 1:11 pm. Introductions were made.
- II. Minutes were read, changes were noted. Jason motioned to accept the minutes with changes, Scott seconded and motion carried.
- III. Updates/Old Business
 - a. Ms. Williams began by stating that she had conveyed our concerns regarding discussions about the Consent Decree between the plaintiffs and the City of Jackson. She asked if we wanted concerns regarding transportation handled on this committee, or with the JATRAN Handilift Committee. It was agreed that those concerns should be handled by their committee, but that we should be made aware of them. Christy suggested a standing item be added to our agendas for a report from JATRAN Handilift. Scott, who currently serves as Chair of that Council, agreed to provide this report each month.
 - b. Sam stated that he had met with the Chief of Police and discussed several issues. First, the Chief has agreed to continue to include ADA training with other police department training. Secondly, they discussed accessible parking, and the Chief agreed to make the enforcement of accessible parking a priority. She asked Sam to convey to the Council that if they see people violating the law and parking illegally to please call the police non-emergency number. Scott mentioned that he had witnessed a truck parking over a curb ramp and had sent an email to the only address he could find. He prefers not to call because if he's near traffic, they won't be able to hear him well. Ms. Williams suggested that he send such emails to Sam and copy them to constituent services at tdurr@city.jackson.ms.us Sam informed the committee that training has been scheduled with city managers for November 9th. Christy will be conducting this training. Still working on scheduling the Fire Department.
 - c. Self-Evaluation and Transition Plan – Christy again asked Sam and other City representatives here for a copy of the Plan for our review. There ensued a lengthy discussion again this month regarding who was actually working on the Plan, where it was in the process, what it might include, etc. The City reiterated that a

consulting firm had been hired and that also the Department of Public Works was working on all of the physical facilities parts of the Plan. But they were still unable to tell us today when the consulting firm, JBHM Architects, would be sending their report. According to the City, JBHM also reviews and comments or makes suggestions on program accessibility as well. Lee commented that the entire process of developing the Evaluation and Transition Plan seemed fragmented and uncertain. She requested that the City provide us with a timeline or a specific date of when this Council could expect to see the Plan. **Ms. Williams stated that we will have a report at the next meeting in December.**

- d. Scott mentioned that he had still not received a formal, written response to his two complaints submitted regarding Hanging Moss Rd. and Virginia College bus stop. Sam assured Scott he would receive a response, but Scott wants to know and understand how the City will ensure that this doesn't continue to happen. We will continue to list these complaints and the Plan as action items in our minutes.
- e. Website accessibility – Sam stated that he had had no further communication with the IT department and he did not know where they were on ensuring full accessibility of the site. The Consent Decree states that this item is Traci Brent's responsibility as the ADA Transportation Accessibility Coordinator for the Department of Planning and Development.
- f. RFP for transportation software and hardware – Ms. Williams stated that the City had received several proposals and were reviewing these now.

IV. New Business

- a. Lee raised the subject of this Council beginning to meet bi-monthly rather than monthly. She stated that we seemed to be discussing the same items over and over again at each meeting. She thought perhaps we might be more effective if we met less often, every two months instead. Christy stated that while these meetings were time consuming and often tedious, they served the purpose of continuing to remind the City of their responsibilities to the disability community. Scott agreed, stating that in theory, we should now be able to meet every other month, but the reality is we cannot even get the City of Jackson to provide written responses to complaints received by the disability community, or get a response regarding their Evaluation and Transition Plan. Namon also agreed, stating that he believed we need to continue to meet monthly for the time being. It was agreed to leave the meeting times and dates as they are.

The next meeting of the ADA Advisory Council is Wednesday, December 1, 2010. There being no further business, this meeting was adjourned.

These minutes were prepared by Christy Dunaway and approved at the December 1, 2010 meeting.